

**DRAFT Minutes of the Parish Council Meeting held on 18 May 2026 at 7.00pm  
at Saltfleet Methodist Church, Main Road, Louth Lincolnshire LN11 9HF**

**Present:**                      **Chair**                      Cllr Guy Williams  
                                                                                                 Cllr Graham Barker  
                                                                                                 Cllr John Campion  
                                                                                                 Cllr Peter Mace  
                                                                                                 Cllr Matthew Benton  
                                                                                                 Cllr Ian Dickinson  
                                                                                                 Cllr Sheila Warsap

**Also Present:**                      **Clerk**                      Ms Binal Sawjani

**Members of Public**    10

**District/County**       Cllr Paul Rickett

**Apologises:**            None

**Item 0526/01 Welcome to the meeting:** Chair opened meeting at 18.59 and welcomed the public and explained that the APM that had been held before the council meeting and parishioners were invited to speak once we have elected chair and vice chair.

**Item 0526/02 Election of Chairman:** The chair asked for nominations and Cllr Guy Williams was proposed, seconded and RESOLVED.

**Item 0526/03 Handover to new Chairman:** Not required

**Item 0526/04 Appointment - Vice Chair:** Cllr Matthew Benton was proposed, seconded and RESOLVED.

Meeting opened to the members of the public

- Saddleback Road – parishioner has complained about the potholes – refer to Cllr Robinson

Meeting started 19.09

**Item 0526/05 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensations:** None

**Item 0526/06 Apologies for absence:** None – Cllr Rickett is expected

**Item 0526/07 To approve the draft notes as minutes of the last meeting held on the 2 March 2026:** RESOLVED to adopt and sign the notes as accurate minutes, and they were dated and signed by the Chair.

**Item 0526/08 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensations:** None

Chair invited Cllr Rickett to speak:

- Grants available and open to bids Chair asked about the village sign – Proposed clerk to make application, seconded and RESOLVED
- Hypertension Awareness Month – initiatives aim to highlight the importance of better prevention, detection and treatment of high blood pressure
- AMPR camera – Cllr wanted to gauge what our parishioners thoughts were on if we sanctioned a camera – much discussion proposed that comments to clerk via email – to put on website
- Speed watch – would council consider a scheme with sister villages? Much discussion proposed that comments to clerk via email – to put on website

Meeting commenced 19.17

## Item 0526/09 Chair's Report:

- Parishioner has emailed regarding the grit bin outside their property – add to the agenda for July meeting.

**Item 0526/10 Training:** Training available to all Staff and elected Members and clerk recommends councillors to view training schedule. Clerk has attended a Freedom of Information training. Play equipment training ask been requested by member of the playing field committee and Cllr – clerk to advise

## Item 0526/11 Parish Matters To receive updates from in respect of:

- a) Village sign on Main Road – the village sign on Mian Street is rotten and broken – Proposed new sign with post as this was nicked and the sign had more damaged and is now at the chairs house. Sign to the value of £400 with new post, seconded and RESOLVED. Clerk to collate the quotes and apply for grant as per Cllr Rickett.
- b) Grass cutting new burial area – quote for this is £76.00 proposed, seconded and RESOLVED
- c) Consecration burial area – Need to consecrate the ground, Proposed the chair to phone the diocese, seconded and RESOLVED
- d) New play equipment on field – agreed that Council should purchase on behalf of playing field committee. Quote provided was for a round-a-bout. Chair spoke to the supplier and chair of playing field committee and put in writing the reasons for not purchasing £8,000 of equipment. Especially since the current wooden equipment needs to be replaced and has been highlighted in the last two years of inspections. Proposed that parish should purchase the sea saw, claim the VAT, include in the insurance seconded and RESOLVED. Cllr Rickett suggested that there may be grant monies available for replacing the current wooden equipment – clerk to introduce to chair of playing field.  
Toilets – the toilets have been vandalised – and there is no toilet in the carpark. Clerk to chase the whereabouts of the toilet and report back.  
Carpark – the council has spent considerable amount of monies and effort in obtaining the planning permission and if nothing is done in three years the money has been wasted.
- e) Angus Energy meeting – meeting week Thursday – points to bring up
  - i. Transport route
  - ii. Bore holes – provide information for the website
  - iii. Are we able to get any funding for any of the parish costs?

Cllr Rickett leaves 19.58

- f) St Botolph's church developments – we have now officially said no. Proposed we ask the church conservation trust for their plan for the play fence behind the church, write a methodology statement and archaeologist plan seconded and RESOLVED
- g) **Item 0526/12 - Annual Governance and Accountability Return (AGAR) 2025/26:** Internal audit complete and forms need to be signed and sent to the external auditors. It was RESOLVED to adopt and forms signed by chair and RFO. Sent to the external auditor.
- h) Village survey – online survey or website – revisited and agreed that we are providing parishioners with paper and website to fill in their views. Clerk to post the questions for the parishioners on website for seven days. Comments regarding subject areas. Propose that we agree the project scope and cost at the next meeting
- i) Highways – Haven Bank, Saddleback Road and the Grit Bin to be reported to highways. Haven Bank is not usable access to public carpark will highways do this? Report back next meeting.

## Item 0526/13 Planning Applications: none

## Item 0526/14 Correspondence: To receive and dispose of correspondence received since the last meeting:

- Received message about the Sunnysdale Haven Park – already covered in the meeting
- Information regarding St Botolph's church – already covered in the meeting
- LALC website support hours is 3 hours and 56 minutes
- Playing field equipment - already covered in the meeting
- Survey Sparrow - already covered in the meeting

## Skidbrooke cum Saltfleet Haven Parish Council

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- Parishioner has written in asking about the church and plan moving forward – responses sent
- Cloud next renewal for June - £119.98 proposed, seconded and RESOLVED
- Extra grass cutting quote £76.00 - already covered in the meeting
- Precept income has been received – noted in Financial Matters
- Notice regarding temporary traffic restriction – posted on noticeboard
- Parishioner wrote about the Grit Bin - already covered in the meeting
- Information about PSTN landline switch-off information on website

**Item 0526/15 Date of next meeting:** To note the date of the next meeting: Monday 13 July, 7 September and 2 November 2026

**Item 0526/16 Financial matters:**

- a. To note bank balances on bank statements as on May 2026 £19,141.65
- b. To note income: Precept £9,000
- c. To authorise the signing of orders for payment for previous months

| Date    | Invoice | Payment To    | Expenditure Details | Amount   |
|---------|---------|---------------|---------------------|----------|
| Apr/May | Salary  | Binal Sawjani | Salary to the PC    | £ 365.40 |

Meeting ended 20.25

## Saltfleet Sports and social field committee - New budget not supplied same as last minutes

### Report prepared by Mr Ian Dickinson - Treasurer

These amounts have all been paid in and out of the existing Saltfleet Sports and Social Field bank account with Lloyds bank.

### 2025 activities

| Date    | Event                       | Income  | Expenditure |
|---------|-----------------------------|---------|-------------|
| 26/3/25 | Complete signs (2025 signs) |         | £70         |
| 28/3/25 | MHD (road plannings)        |         | £384        |
| 20/4/25 | Car boot                    | £894.41 |             |
|         | M Chambers (Ice cream)      | £50     |             |
|         | Sue Warsap (Burgers)        | £20     |             |
| 30/4/25 | MKN (Lime)                  |         | £42.84*     |
| 30/4/25 | Blockfree (Toilets)         |         | £235.50     |
| 04/5/25 | Car boot                    | £581.02 |             |
|         | Sue Warsap (Burgers)        | £15     |             |

\*Payment due to Ben Warsap but accounted for.

An update of the finances of the Playing Field Committee -

Car boot sale, 22 June 2025 - £671.59

Car boot sale, 24 July 2025 - £949.77

Balance of the account once transactions in process are complete is **£46,195.15**.