Minutes of the Parish Council Meeting held on 12 May 2025 at 7.00pm at Saltfleet Methodist Church, Main Road, Louth Lincolnshire LN11 9HF

Present: Chair Cllr Guy Williams

Cllr Sheila Warsap Cllr Peter Mace Cllr Graham Barker Cllr John Campion Cllr Matthew Benton Cllr Ian Dickinson

Also Present: Clerk Mrs Binal Sawjani

Members of Public 13

District/County Cllr Paul Rickett

Apologises: Cllr McNally (Accepted)

Item 0525/01 Welcome to the meeting: Chair opened meeting at 19.14 and welcomed the public and explained that the APM that had been held before the council meeting and parishioners were invited to speak and all comments made by the public had been noted and recorded here after the election of the chair.

Item 0525/02 Election of Chairman: The chair asked for nominations and Cllr Guy Williams was proposed, seconded and RESOLVED. Cllr would like to state that he would only be prepared to serve one more year as Chair. Declaration of Acceptance was signed.

Item 0525/03 Handover to new Chairman: Not required

Item 0525/04 Appointment - Vice Chair: Cllr Matthew Benton was proposed, seconded and RESOLVED. Declaration of Acceptance was signed.

Item 0525/05 To receive declarations of interest in accordance with the Localism Act 2011 and to consider any requests for dispensations: None

Item 0525/06 Apologies for absence: Cllr McNally – accepted

Item 0525/07 To approve the draft notes as minutes of the last meeting held on the 3 March 2025: RESOLVED to adopt and sign the notes as accurate minutes, and they were dated and signed by the Chair.

Chair invited Cllr Ricketts to speak:

- Digital inclusion sessions Lincs Digital have announced extra sessions in the East Lindsey area to help
 residents get online and access essential services more easily. More info <u>Events | Lincs Digital</u> the sessions
 promise one-on-one assistance, tips for staying safe online, as well as fun and interactive learning.
 - Tuesday 6 May, 10am to 12pm Mablethorpe Wellbeing Hub
 - Thursday 8 May, 10am to 12pm Horncastle Library
 - Tuesday 13 May, 10am to 12pm Wragby Town Hall
 - Friday 16 May, 9.30am to 11.30am Chapel St Leonards Church Hall
 - Tuesday 20 May, 10am to 12pm Woodhall Spa Methodist Church Hall
- Grant funding available for community projects until February 2026. There is £8,000 available across the villages that Cllr looks after – details to be sent to parish clerk
- District and council councillors will continue to be Cllr Ricketts and Cllr McNally the question was posed to the public and council on how would they liked to be served? Discussion led to visibility at the meeting with updates and if not able to make the meeting then to send report to the clerk. If there are any further comments or queries for the Cllr this can be directed to their offices or email addresses.

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Item 0525/08 Chair's Report:

Angus Energy – meeting next week to give the village an update on current situation. However it seems that
Angus Energy are continuing to flare 24/7 even though the new engine is in place. HGV movements appear
to exceed the numbers declared at previous meetings.

Item 0525/09 Training: Training available to all Staff and elected Members and clerk recommends councillors to view training schedule.

 Cllr to attend webinar 13 May on Keeping Your Council Compliant regarding our health and safety duties – report back next meeting

Item 0525/10 Parish Matters To receive updates from in respect of:

- a) Speed indicator board Device has been erected thank you to the parishioner that helped with the device. Next stage is to download software and get some data to share with the council. Report back next meeting.
- b) Playing field update and finances statement attached as final page of minutes. Louth FC proposal – a proposal was circulated by the football club to all councillors and discussed at the meeting. Proposed, seconded and RESOLVED was that a working party of the councillors that represented the Playing Field committee and Louth FC and any other interested parties bring back a resolution to the council at the next meeting. Consideration must involve damage and wear and tear to the ground, 1 year review and noise pollution
- c) Burial ground purchase, archaeology, hedge and digger land is nearing completion. Archaeological dig will take place shortly.

8.00pm 3 parishioners left the meeting

d) Cemetery Fees – there will be more than fifty plots but less than hundred at the new burial land. There was much discussion about cemetery fees and costs of plots in and around the parish. It was proposed that plots would be £300 for parishioners from £150 and £450 for people out of the area from £300. There will be a 3 month freeze on the new costings giving a chance for the villagers to purchase plots at the old fees. The freeze would be from 1 June to 31 August 2025 this was seconded and RESOLVED. Promoted to the parishioners via website and Facebook. All requests to be made to the parish clerk

8.05pm 3 parishioners left the meeting

- e) Planning application for car park extension this is nearing approval with Evirnmental Agency objections now overcome. Report back next meeting.
- f) Highways Nothing to report
- g) Renewal of email hosting Hosting £59.98 and Renewal of gov website £60.00 proposed, seconded and RESOLVED
- h) Parish survey outstanding agenda for the next meeting
- i) Community orchard planted and being cared for and thanks to the parishioners that helped with the planting and watering of the trees
- j) Beach clean Organised by Wildflower and date will be published nearer the time

Item 0525/11 Annual Governance and Accountability Return (AGAR) 2024/25: Forms: Internal audit complete and forms need to be signed and sent to the external auditors. It was RESOLVED to adopt and forms signed by chair and RFO. Sent to the external auditor by 30 May 2025.

Item 0525/12 Policy Adoption: To receive, consider and adopt revised and updated Financial Regulations revised February 2025 policy proposed, seconded and RESOLVED.

Standing Orders as per advisement from NALC Model Standing Orders - revised April 2025 was only adopted partially as councillor explained that council had previously considered video control asking parishioners to ask permission of the public before filming. Clerk explained that the model policy was best practiced but was advised that LALC should be consulted. Ratify at the next meeting.

Item 0525/13 Planning Applications:

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02026/25/FUL Planning Permission - Extension and alterations to existing dwelling to provide additional living accommodation. 1 Jacklin Drive Saltfleet Lincolnshire LN11 7UJ Supported Application

Item 0525/14 Correspondence: To receive and dispose of correspondence received since the last meeting:

- We have been approached by a charity called Electrical Safety First who have launched a campaign last year
 to ensure the safety of Lithium-ion batteries. They would like to add the council name in support of this
 cause. This was discussed proposed, seconded and RESOLVED
- Clerk requested attendance at the LALC Summer Conference 16 July 2025 Cost is £45 per head plus VAT which will be shared with neighbouring council.
- Correspondence from parishioner regarding the speed awareness device asking when it would be installed and review of the data that will be collected. Forwarded to Cllr dealing with the device and covered in the minutes
- Fly-tipping by Sea Bank, Howden's Pullover, Saltfleet, LN11 7RP has been reported Reference: 4651-9761-9777-6708 We are aware of the waste in this location. Our Environmental Enforcement Officers conducted a duty of care inspection on 01/04/2025 to establish if any evidence was present within the waste to allow for further investigations to be carried out. Unfortunately, no evidence was identified or obtained.
- The seasonal beach ban period for dogs is in place notice on the website and Facebook. Ban is in place from 10 May to 30 September for the following beaches: Central Mablethorpe, Central Sutton on Sea and Central Skegness. Dog friendly beaches include: Ingoldmells Beach (South Beach, all year), Saltfleetby Theddlethorpe Dunes, Chapel St Leonards Beach, Huttoft/Moggs eye, Winthorpe, Anderby creek / Wolla Bank, Trusthorpe and Sandilands beach. Note that failure to adhere to the PSPO will result in a Fixed Penalty Notice FPN.
- Correspondence form parishioner regarding the bench on The Hill, near the old Alms houses. The wood on
 the is rotten and dangerous, residents have painted it for many years but needs some attention. It was
 proposed, seconded and RESOLVED that one of the councillors would inspect and report at next meeting.

Item 0525/15 Date of next meeting: To note the date of the next meeting 7 July, 1 September, 3 November 2025

Item 0525/16 Financial matters:

- a. To note bank balances on bank statements as on May 2025 £25,968.12
- b. To note income: Precept £9,000. VAT will be submitted for the next meeting
- c. To authorise the signing of orders for payment for previous months

Date	Invoice	Payment To	Expenditure Details	Amo	unt
01/04/2025	Salary	Binal Sawjani	Salary to the PC	£	283.50
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15/04/2025	MPB/S04555-8-7	Bridge McFarland	Legal Fees	£	5,733.00
17/03/2025	SKIDB001	Commonwealth War	Wreath for the village	£	24.00
			For post for speed	£	200.00
17/03/2025	2004398556	Lincolnshire County Council	indicator		
09/05/2025	2891/SASB 25.1	Allen Archaeology	Written Scheme of Investigation	£	438.00
07/05/2025	LCO2658	Clear Council	Parish Insurance	£	756.81

Meeting ended 20.49

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Saltfleet Sports and social field committee

Report prepared by Mr Ian Dickinson - Treasurer

These amounts have all been paid in and out of the existing Saltfleet Sports and Social Field bank account with Lloyds bank.

2025 activities

Date	Event	Income		Expenditure
26/3/25 28/3/25	Complete signs (2025 signs) MHD (road plannings)		£70	£384
20/4/25	Car boot £894.41 M Chambers (Ice cream) Sue Warsap (Burgers)	£50 £20		
30/4/25 30/4/25	MKN (Lime) Blockfree (Toilets)		£235.50	£42.84*
4/5/25	Car boot £581.02 Sue Warsap (Burgers)	£15		

^{*}Payment due to Ben Warsap but accounted for.