

Skidbrooke cum Saltfleet Haven Parish Council

NOTICE IS HEREBY GIVEN and Members are summoned to attend a meeting of Skidbrooke cum Saltfleet Haven Parish Council to be held at Saltfleet Methodist Church, Main Road, Louth Lincolnshire LN11 9HF on **Monday 12 May 2025 at 7.00 p.m.**

Prior to the commencement of the meeting there will be a public forum for a maximum of 15 minutes when members of the public may ask questions or make short statements to the Council (maximum 3 minutes per person/subject) in respect of any item listed on the agenda.

A maximum further 15 minutes will be set aside for the meeting to receive reports of the elected member of Lincolnshire County Council and East Lindsey District Council (oral, tabled and as attached).

Binal Sawjani
Parish Clerk

AGENDA

1. Chairmans welcome
2. Election of Chairman
3. Handover to new Chairman
4. Appointment - Vice Chairman
5. Co-opt New Councillors
6. Signing of Acceptance of Office: To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
7. Chairmans Welcome: invite member of public ask questions or make short statements to the Council
8. Signing of Acceptance of Office: To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
9. Apologies for Absence: To receive and accept apologies where valid reasons for absence have been given to the Parish Clerk prior to the meeting.
10. To approve as correct records the notes of the meeting of the Council held on 3 March 2025 and to authorise the Chairman to sign the official minutes.
11. Chair's Report
12. Training – Staff and elected Members
13. Parish Matters: To receive updates from in respect of:
 - a) Speed indicator board/s
 - b) Playing field update and finances
 - c) Burial ground - purchase, archaeology, hedge and digger).
 - d) Cemetery Fees
 - e) Planning application for car park extension
 - f) Highways

- g) Renewal of email hosting
- h) Parish survey
- i) Community orchard
- j) Beach clean

14. AGAR Annual Governance and Accountability Return (AGAR) 2022/23

- a. To receive the report of the internal auditor and note the parish Clerk & Responsible Finance Officer (RFO's) responses (where applicable).
- b. To receive the Balance Sheet for the year ended 31 March 2023, to be signed by the Chairman and the Responsible Finance Officer (RFO).
- c. To approve the Annual Governance Statement (Section 1 of the Annual Governance and Accountability Return (AGAR)) for financial year 2022/23 and authorise signing by the Chairman and Parish Clerk.
- d. To approve the Accounting Statements (Section 2 of the AGAR) for financial year 2022/23 and authorise signing by the Chairman and Responsible Finance Officer

15. Policy Adoption

To receive, consider and adopt revised and updated Financial Regulations revised February 2025 and Standing Orders as per advisement from NALC Model Standing Orders - revised April 2025

16. Planning Applications:

02026/25/FUL Planning Permission - Extension and alterations to existing dwelling to provide additional living accommodation. 1 Jacklin Drive Saltfleet Lincolnshire LN11 7UJ Supported Application

17. Correspondence: To receive and dispose of correspondence received since the last meeting.

18. Date of next meeting: To note the date of the next meeting 7 July, 1 September, 4 November 2025

19. Financial matters:

- a. To note bank balances on bank statements as on April 2025
- b. To note income: Precept & VAT
- c. To authorise the signing of orders for payment for previous months

20. To resolve to move into closed session in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to the following: -
To receive updates and financially sensitive information in respect of employment matters